



**BROMSGROVE DISTRICT COUNCIL**

**MEETING OF THE CABINET**

**WEDNESDAY 15TH SEPTEMBER 2021**

**AT 6.00 P.M.**

**PARKSIDE SUITE - PARKSIDE**

**MEMBERS:** Councillors K.J. May (Leader), A. D. Kent (Deputy Leader),  
G. N. Denaro, M. A. Sherrey, P.L. Thomas, M. Thompson and  
S. A. Webb

**AGENDA**

1. **To receive apologies for absence**

2. **Declarations of Interest**

To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.

3. **To confirm the accuracy of the minutes of the meeting of the Cabinet held on 7th July 2021 (Pages 1 - 8)**

4. **Minutes of the meeting of the Overview and Scrutiny Board held on 6th July 2021 (Pages 9 - 16)**

(a) To receive and note the minutes

(b) To consider any recommendations contained within the minutes

(There are no recommendations from the Overview and Scrutiny Board meeting held on 6<sup>th</sup> July 2021 for Members' consideration.

Any recommendations relating to items on this agenda which arise from the meeting of the meeting of the Board scheduled to take place on 13<sup>th</sup> September 2021 will be reported in a supplementary pack for the consideration of Cabinet).

5. **Impact of Library Service Changes Task Group** (Pages 17 - 50)

The final report of the Impact of Library Service Changes Task Group, including the covering report, is attached for Members' consideration.

An extract from the minutes of the meeting of the Overview and Scrutiny Board held on 29<sup>th</sup> March 2021 when this report was considered by the Board has also been attached for Members' consideration as background information.

6. **Adoption of land by Bromsgrove District Council and the management of Commuted Sums for off-site provision.** (Pages 51 - 58)

7. **Community Grant Scheme** (Pages 59 - 66)

8. **Bromsgrove Town Centre Management Strategy** (Pages 67 - 90)

9. **Cabinet Outside Body Appointments** (Pages 91 - 96)

10. **Zero Carbon Heat Network - Route to Market** (Pages 97 - 106)

11. **To consider any urgent business, details of which have been notified to the Head of Legal, Democratic and Property Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting**

K. DICKS  
Chief Executive

Parkside  
Market Street  
BROMSGROVE  
Worcestershire  
B61 8DA

7th September 2021

**If you have any queries on this Agenda please contact  
Jess Bayley-Hill**

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## **GUIDANCE ON FACE-TO-FACE MEETINGS**

**Due to the current Covid-19 pandemic Bromsgrove District Council will be holding this meeting in accordance with the relevant social distancing arrangements for holding face-to-face meetings at a local authority.**

**If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.**

### **GUIDANCE FOR ELECTED MEMBERS ATTENDING MEETINGS IN PERSON**

In advance of the Cabinet meeting, Members are strongly encouraged to consider taking a lateral flow test, which can be obtained for free from the NHS website. Should the test be positive for Covid-19 then the Member must not attend the meeting, should provide their apologies to the Democratic Services team and must self-isolate in accordance with national rules.

Members and officers are strongly encouraged to wear face coverings during the Cabinet meeting, unless exempt. Face masks should only be removed if the Councillor is speaking and when s/he requires a sip of water and should be reapplied as soon as possible. Refreshments will not be provided by the venue. Therefore Members and officers are encouraged to bring your own supply of water.

Hand sanitiser will be provided for Members to use throughout the meeting.

The meeting venue will be fully ventilated and Members and officers may need to consider wearing appropriate clothing in order to remain comfortable during proceedings.

## **PUBLIC ATTENDANCE**

Members of the public can access meetings of Cabinet in person if they wish to do so. However, due to social distancing to ensure the safety of participants during the Covid-19 pandemic, there will be limited seating capacity and members of the public will be allowed access on a first come, first served basis. Members of the public in attendance are strongly encouraged to wear face coverings, to use the hand sanitiser that will be provided and will be required to sit in a socially distance manner at the meetings. It should be noted that members of the public who choose to attend in person do so at their own risk.

In line with Government guidelines, any member of the public who has received a positive result in a Covid-19 test on the day of a meeting must not attend in person and should self-isolate in accordance with the national rules.

### **Notes:**

**Although this is a public meeting, there are circumstances when Council might have to move into closed session to consider exempt or confidential information. For agenda items that are exempt, the public are excluded from the meeting.**



## **INFORMATION FOR THE PUBLIC**

### **Access to Information**

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000 has further broadened these rights, and limited exemptions under the 1985 Act.

- You can inspect agenda and public reports at least five days before the date of the meeting.
- You can inspect minutes of the Council, Cabinet and its Committees/Boards for up to six years following a meeting.
- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
- A reasonable number of copies of agendas and reports relating to items to be considered in public will be made available to the public attending meetings of the Council, Cabinet and its Committees/Boards.
- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council's Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council's Constitution

at [www.bromsgrove.gov.uk](http://www.bromsgrove.gov.uk)